



The Greater Clark Foundation

AMBITION FOR A VIBRANT COMMUNITY

WANT TO WORK WITH THE GREATER CLARK FOUNDATION?

*If the statements below describe you, let us know!
Even if we don't have open positions at present, we maintain broad networks.
You never know when the right opportunity may appear.*

GCF seeks team members who share five key mindsets:

1. Curiosity and Learning
2. Humility
3. Strategic Orientation
4. Collaborative Approach
5. Adaptability

You may be a good fit if:

You're passionate about helping people create communities they cherish. You are excited about being part of a small team that works with incredible nonprofits and stakeholders that are advancing the power and possibility of human connection to bridge divides. GCF's core beliefs mirror your values and your own personal approach to working with others.

You believe that small towns and rural communities value diversity, equity, inclusion and belonging as much as our urban counterparts. You want to be part of a movement that demonstrates the spirit of rural people and rural places.

You believe in the power of people. You are committed to helping all people thrive as critical assets in addressing society's greatest challenges and opportunities.

You're an exceptional communicator, relationship-builder, and project manager. You are "people-driven," ensuring internal and external stakeholders are engaged and informed at key moments during the arc of an initiative—knowing what is needed of others and when -- to ensure high-quality, seamless execution and impact.

You love big ideas and bringing people together to make those ideas happen. You are exceptional at building a vision, recruiting others to join, co-developing strategies, "connecting the dots," and rolling out on-time initiatives.

You have excellent analytical skills and remarkable attention to detail. You enjoy setting goals and developing analytics and metrics to assess effectiveness and performance to improve. You routinely identify opportunities for new projects and programs to ensure we achieve maximum impact.



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You are always learning. You actively seek feedback, are intellectually curious and motivated to tackle new challenges. You contribute to the team's continuous learning and improvement by modeling it in your own approach to professional growth and problem-solving.

You thrive being part of a small, tight-knit team. You work collaboratively, independently, and effectively to create structures to manage ambiguity and deliver clarity and focus for our team and external partners.

You do what it takes to get the job done. No project or task is too big or too small; you are clever and nimble, helping find solutions, willing to roll up your sleeves and jump in when and where needed. You are a self-starter and have strong time management skills with the ability to prioritize tasks and coordinate multiple projects simultaneously in a fast-paced environment.

Your background:

- Bachelor's degree or higher
- Demonstrated experience in a role that required sophisticated strategic and tactical planning and execution from the top or across an organization.
- Demonstrated experience developing and stewarding external relationships and leveraging those relationships to work toward shared goals.
- Demonstrated experience gathering, analyzing, synthesizing, and effectively communicating key insights (in writing and presenting) from multiple sources to inform short- and long-term strategy evolutions.
- Demonstrated ability to build meaningful and authentic relationships through interpersonal skills such as listening, engaging, seeking to learn from others with an assets-based approach, seeking to understand multiple and divergent perspectives, and presenting ideas in ways that draw others into your thinking while also embracing an openness and willingness to change your mind.

(If you are a recent college graduate, you may not have work experience that speaks to the above, but you likely have other experiences that demonstrate what makes you special.)

Submit resume and cover letter: info@clarkambition.org.